



## Bounty Housing Cooperative

7495 Sandborne Avenue, Burnaby, B.C. V3N 4V4

EMAIL: [bountymembership7495@gmail.com](mailto:bountymembership7495@gmail.com)

Website: <http://bountycoop.com>

### ACCEPTING SUBSIDY APPLICATIONS

#### OFFICE USE ONLY

Date Received

## MEMBERSHIP APPLICATION FORM

Bounty is a family-oriented housing cooperative that offers:

- § 2 & 3-bedroom suites and townhouses
  - § Gas fireplace
  - § In-suite washer & dryer hookup
  - § Dishwasher
  - § Common room with full facilities for private functions
  - § Pets welcome [Some Restrictions Do Apply]
  - § Close to Edmonds Sky Train, 2 primary schools and Byrne Creek Secondary School
- ı Secured underground parking
  - ı Ample closet/storage/locker facilities
  - ı Fenced backyard
  - ı Coin-operated laundry on premises
  - ı Secured bike room (slight waitlist)

### COMMITMENT TO PARTICIPATION IS MANDATORY FOR MEMBERSHIP INTO BOUNTY CO-OP.

**\*\* Please fill out carefully as incomplete applications will not be considered \*\***

#### APPLICANT (S)

Applicant's name: \_\_\_\_\_ Work/cell phone: \_\_\_\_\_

Email address: \_\_\_\_\_

Home address: \_\_\_\_\_ Home phone: \_\_\_\_\_

\_\_\_\_\_ Postal code: \_\_\_\_\_

Co-applicant's name: \_\_\_\_\_ Work/cell phone: \_\_\_\_\_

#### OTHER ADULTS WHO WILL BE LIVING IN THE UNIT (*not the co-applicant*)

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

#### NAMES AND AGES OF CHILDREN WHO WILL BE LIVING IN THE UNIT

Female or Male

Name: \_\_\_\_\_ Birth date: \_\_\_\_\_ ☐ ☐

Name: \_\_\_\_\_ Birth date: \_\_\_\_\_ ☐ ☐

Name: \_\_\_\_\_ Birth date: \_\_\_\_\_ ☐ ☐

HOW MANY BEDROOMS DO YOU REQUIRE? \_\_\_\_\_

HAVE YOU APPLIED AT ANY OTHER CO-OPS? Yes ☐ No ☐

#### PETS (no more than 2 cats or 1 dog and 1 cat)—cats must be indoor cats only

Cat (s): 1 or 2 (please circle) Dog breed: \_\_\_\_\_ Height: \_\_\_\_\_

(Maximum height 22" from shoulder)

#### STATUS IN CANADA

Are you Canadian citizens? ☐ Are you permanent residents of Canada? ☐ If yes, how many years? \_\_\_\_\_

What language(s) do the applicant(s) speak? \_\_\_\_\_

Would you be willing to be a translator? Yes ☐ No ☐

## PRESENT RESIDENCE

Do you (check appropriate box) Rent ☐ Own ☐ Co-op ☐ other ☐

If other or own, please explain: \_\_\_\_\_

Current monthly rent/housing charge/mortgage payment: \$ \_\_\_\_\_

## RESIDENCES AND LANDLORDS FOR THE PAST FIVE YEARS

Complete Address (including postal code)	Landlord's Full Name	Phone Number	month/year to month/year
			to
			to
			to

Have you ever been evicted or requested to leave a previous residence? Yes ☐ No ☐

If yes, please explain: \_\_\_\_\_

## APPLICANT'S EMPLOYMENT HISTORY IN CANADA FOR THE PAST FIVE YEARS

Employer Name & Address	Position	Supervisor-Name	Phone Number	month/year to month/year
				to
				to
				to

## CO-APPLICANT'S EMPLOYMENT HISTORY IN CANADA FOR THE PAST FIVE YEARS

Employer Name & Address	Position	Supervisor-Name	Phone Number	month/year to month/year
				to
				to
				to

## Housing Charge & Share Purchase Information (subject to change)

Type of Unit	Share Purchase Required	Housing Charges	Gross Monthly Household income required
Two Bedroom Apartment	\$2,500	\$ 1,215.00	\$4,284.00 per month
Three Bedroom Apartment	\$2,500	\$ 1,352.00	\$4,737.00 per month
Two Bedroom Townhouse	\$2,500	\$ 1,291.00	\$4,533.00 per month
Three Bedroom Townhouse	\$2,500	\$ 1,400.00	\$4,897.00 per month

**\*Income verification for the past 3 months (pay stubs) is required at time of interview, along with 2 pieces of identification. \$25.00 for each applicant is required for a credit check if a suite is offered to successful interviewees.**

**APPLICANT DECLARATION:** I have reviewed the above information and confirm that I understand the required share purchase, and that the current household income for my family meets or exceeds the minimum annual income level to qualify for housing in Bounty Housing Cooperative. I am prepared to bring the required supporting documents and application fee to the interview.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

## TELL US ABOUT YOURSELF

What skills do you feel you would bring to Bounty and how could they be used to help within the Co-op community referring to the list of committees below?

APPLICANT: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CO-APPLICANT AND/OR OTHER ADULTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What are your reasons for moving to a housing cooperative?

\_\_\_\_\_  
\_\_\_\_\_

## Motor Vehicle Information

Kind of Vehicle: Car ☐ or Truck ☐

Make: \_\_\_\_\_

Model: \_\_\_\_\_

Kind of Vehicle: Car ☐ or Truck ☐

Make: \_\_\_\_\_

Model: \_\_\_\_\_

## OUR COMMITTEES and what they do.

Check the ones that interest you.

- ☐ **Annual Suite Inspections:** We coordinate regular building inspections and repairs. Our aim is make sure our building is safe & sound and well maintained.
- ☐ **Block Watch:** We are the watchers of the co-op.
- ☐ **Board:** We are the watchers of the co-op, ensuring the legalities of running a co-op; making decisions on behalf of, and notifying the members of such actions.
- ☐ **Membership:** We conduct the new member interviews and keep everyone up to speed on co-op policies, as well as everyone's rights and responsibilities within the co-op. We are the gatekeepers. Also, we encourage members to participate as volunteers to help promote a sense of ownership and community.
- ☐ **Maintenance:** We are the handymen and women! We coordinate repairs. Our aim is make sure our building is safe & sound and well maintained.
- ☐ **Pet:** We help our members care for their pets by sending out yearly reminders to register their pets and to get their yearly shots.
- ☐ **Landscaping:** We keep our co-op looking beautiful, by maintaining the grounds as well as coordinating work parties.
- ☐ **Website:** Bounty has a website that gives information about applying to Bounty and interesting information that is offered to members online.
- ☐ **Fire & Safety:** We work to maintain a safe, secure environment in the co-op.
- ☐ **Social:** We host many fun events such as our famous barbeques & Pot Luck, Games Night, Halloween, and look after the renting of the common room for personal member parties.
- ☐ **Finance:** We make sure that everyone has current house and car insurance, as well as looking after the financial issues of the Co-op.
- ☐ **Move-in/Move-Out:** We coordinate with new members when they move in and also with out-going members along with doing move-in and move-out inspections of their suites.

## **PERSONAL INFORMATION PROTECTION STATEMENT**

I **agree** that Bounty Housing Cooperative may keep the following information about me:

1. Financial information to set initial housing charges based on household income. All financial information for members paying market rate housing charges will be destroyed after one year of occupancy in the cooperative.
2. Eligibility information to qualify for the supplementary Home Owner Grant.
3. Cooperative census information, including a record of all residents in each unit for security purposes.
4. Date of birth of applicants for the purpose of conducting a credit check and whether I/we meet the age requirements for membership.

I **agree** that this personal information may be made available to people in the following positions: cooperative auditor, CMHC, BC Housing, or the City of Burnaby, and the co-op lawyer. Also, designated committee members who have official duties for:

1. Applications for membership.
2. Subsidized income review and setting housing charges.
3. Collecting signatures for the Home Owner Grant.
4. Collecting co-op census information.
5. Credit checks and landlord and other reference checks.
6. Maintaining secure filing and storage of personal information, both hard copy and computer.
7. Board of Directors only if it is in connection with Board's official duties.
8. Credit agency for credit check only when you first apply for membership.

I **understand** that Bounty Housing Cooperative will use the information to:

1. Contact me about this application.
2. Determine my eligibility for housing and membership in the Cooperative.
3. Establish the size of unit for my household.
4. Conduct a credit check before accepting my application.
5. Comply with the Cooperative's agreement or program rules with CMHC.

I **understand** that the co-op will destroy personal information that it no longer needs:

1. One year after a decision was made on my application for credit checks and seven years for financial information on members.

***(All members of the household 18 years of age and older must read, understand and sign this statement)***

I **have read, understood, and agreed with the contents of this statement and I have received a copy of this statement.**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

## **BOUNTY HOUSING COOPERATIVE MEMBERSHIP AGREEMENT**

I **HEREBY APPLY** for membership in Bounty Housing Cooperative.

I **HEREBY ACKNOWLEDGE** that I will be required to purchase shares in the Cooperative according to a payment established by the Cooperative from time to time.

I **HEREBY AGREE** to execute a subscription to shares and an occupancy agreement in a form and for an amount acceptable to the Cooperative. I acknowledge that if I fail to comply with a request or requirement of the Cooperative with respect to my intended occupancy in it, the Cooperative may return any money tendered by me, and terminate my membership in the Cooperative.

I **HEREBY AGREE** to observe and be bound by the Memorandum, the conditions of the Occupancy Agreement, the Rules and the Policies of the Cooperative.

I **UNDERSTAND** that I cannot apply for subsidy or security of tenure before living one full year in the Cooperative and that I cannot apply for an internal transfer before living 2 full years in the Cooperative.

I **UNDERSTAND** that the Cooperative makes no guarantees as to the affordability of accommodation provided to members, nor does it ensure the availability of any subsidies, rent supplements or relief from or reduction of housing charges in the event that the income declared by me in my Membership Application is or becomes less than the stated amount.

I **HEREBY AGREE** to give 60 days notice of my intention to withdraw from the Cooperative.

I **UNDERSTAND** that I cannot use my share purchase for housing charges and that the share purchase will not be refunded to me until my housing charges are paid in full.

I **UNDERSTAND** that knowingly making a false statement in this Membership Application will be grounds for denying the application or terminating my membership at the time the false statement becomes known to the Cooperative.

I **HEREBY AUTHORIZE** the Cooperative to obtain such reports or other information as may be deemed necessary in connection with the establishment and maintenance of a credit account or for any other direct business requirement.

Date: \_\_\_\_\_

Month/Day/Year

\_\_\_\_\_  
Applicant's signature

\_\_\_\_\_  
Co-applicant's signature

**APPLICATIONS WILL REMAIN ON FILE FOR ONE YEAR ONLY**  
**(After one year a new updated application must be submitted)**

**FINANCIAL INFORMATION** (Please print clearly)

Income: Include all income for every person who will reside in the unit

APPLICANT NAME	SOURCE OF INCOME: Complete <u>Name &amp; Address</u>	<u>Gross</u> (before taxes) <u>Monthly Income</u>
		\$
		\$

CO-APPLICANT NAME	SOURCE OF INCOME: Complete <u>Name &amp; Address</u>	<u>Gross</u> (before taxes) <u>Monthly Income</u>
		\$
		\$

OTHERS in unit	SOURCE OF INCOME: Complete <u>Name &amp; Address</u>	<u>Gross</u> (before taxes) <u>Monthly Income</u>
		\$
		\$
		\$

**All adults over 18 that are to reside in the unit please print your full legal name and your birthdate.**

_____	_____
Full legal name	Date of birth: m/d/year
_____	_____
Full legal name	Date of birth: m/d/year
_____	_____
Full legal name	Date of birth: m/d/year
_____	_____
Full legal name	Date of birth: m/d/year